



OFFICE ORDER

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Date: 08.06.2023

Reconstitution of Internal Quality Assurance Cell (IQAC)

The Internal Quality Assurance Cell (IQAC) is being reconstituted as detailed below:

- 1. Name of the Cell:** Internal Quality Assurance Cell (IQAC)
- 2. Composition of IQAC:**


Chairperson	Prof. (Dr.) Bhabes Bhattacharya, Vice Chancellor
Member Secretary	Dr. Mainak Mukhopadhyay, Director, IQAC
Management Representative	Sardar Simarpreet Singh Director, JIS Group
Members (Senior Administrative Officers)	Dr. Atanu Kotal, Deputy Registrar (Academics)
	Dr. Ram Murat Singh, Deputy Registrar (Admin)
Members (Senior Teachers)	Prof. Himangshu Sekhar Maji, Dean Academics, Professor, HOD, Department of Pharmaceutical Technology
	Prof. Tapan Kumar Chatterjee, Dean of Pharmaceutical Technology
	Prof. Rakesh Kumar Dhar Dubey, Dean of Management Studies and Law
	Prof. Pintu Kumar De, Dean Research, Professor, Department of Pharmaceutical Technology
	Dr. Dharmpal Singh, Professor, HOD, Department of Computer Science and Engineering
	Dr. Avik Acharya Chowdhury, Associate Professor, HOD, Department of Bioscience
	Dr. Souvik Chatterjee, Associate Professor, HOD, Department of Juridical Sciences
	Dr. Samir Dey, Associate Professor, HOD, Department of Mathematics
	Dr. Priya Mitra, Assistant Professor, HOD, Department of Education
Academic Expert (External)	Prof. Subhash Chandra Bhattacharya Adjunct Professor, Department of Applied Chemistry School of Natural and Applied Sciences, MAKAUT, West Bengal
Industry Expert	Mr. Indranil Sarkar Partner, Tech Naturale, Kolkata
Student Member	Mr. Rangan Mitha,

	B.Sc. Microbiology, 2 nd Semester
	Mr. Ritam Dutta, B. Pharm, 2 nd Year
	Ms. Isha Shaw B. Tech. (CSE), 2 nd Year
Alumni Member	Mr. Soumalya Chowdhury, Alumni, Department of Computer Science & Engineering, Accenture Solutions PVT. LTD.
	Mr. Puspendu Naskar, Alumni, Department of Juridical Sciences, Assistant Professor, Shyambazar Law College
Parent Member	Mr. Pradip Kumar Karmakar, F/o Preyrona Karmakar, M.Sc. 2 nd Semester, Department of Earth Science and Remote Sensing

The IQAC may co-op/ invite other HODs/ senior faculty members of the University as per the requirement of the agenda item. In absence of the Vice Chancellor, the Dean-Academics would act as the Chairperson of the Cell.

3. The powers and functions of the Internal Quality Assurance Cell (IQAC) shall be:

- Development and application of quality benchmarks;
- Setting parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty development to adopt the required knowledge and technology for participatory teaching and learning process;
- Collection and analysis of feedback from all the stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters to all the stakeholders;
- Organization of intra- and inter-institutional workshops and seminars on quality related themes and promotion of quality circles;
- Documentation of various programmes/activities leading to quality improvement;
- Acting as a nodal agency of the institution for coordinating quality-related activities, including adoption and dissemination of the best practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining and enhancing institutional quality;
- Coordinating various issues mandated by NAAC Accreditation processes.
- Periodical conduct of Academic and Administrative Audits along with their follow up activities; and preparation and submission of the Annual Quality Assurance Report (AQAR) as per the guidelines and parameters of NAAC.


 (Bhabes Bhattacharya) 08/08/2023
 Vice-Chancellor

Copy for information to:

- Members of IQAC
- Director (IQAC)
- Registrar Section
- Office File


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