



NOTIFICATION

Ref. No.: JISU/VC/Noti./2023/47

Date: 06.12.2023

As per the resolution adopted in the last meeting of the Dean & HOD Council and in order to bring in uniformity across various Departments/ Faculties in respect of formulation of *Time Table*, the following **University Level Working Group** is being constituted, to be made effective from the EVEN Semester 2023-24.

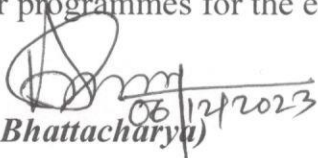
Sl. No.	Name	Department	Position in the Working Group
1	Ms. Moumala Bhattacharjee	Juridical Science	Chief Time Table Coordinator
2	Ms. Ankita Acharya	Pharmacy	Department-level Coordinator
3	Dr. Partha Pratim Ghosh	Chemistry	Do
4	Dr. Kalyani Mitra	Education	Do
5	Dr. Avik Acharya Chowdhury	Biosciences	Do
6	Dr. Pranabi Maji	Physics	Do
7	Dr. Atanu Bhattacharya	Earth Science & Remote Sensing	Do
8	Dr. Sulagna Das	Management Studies	Do
9	Ms. Sonali Bhowmik	Computer Science & Engineering	Do
10	Amitava Mondal	Agricultural Sciences	Do

The above working group is being advised to develop the Time Table in a comprehensive manner, incorporating various necessary information, appropriate for a standard Time Table.

The working group is also advised to structure the Time Table so as to maintain the uniformity in its layout as far as possible.

The Time Table needs to incorporate a few additional slots (course-wise) as buffer slots for compensatory classes, whenever required.

The Time Table expected to be made ready atleast one week in advance of the **Start Date** of curricular programmes for the ensuing semester.


(Bhabes Bhattacharya)
Vice-Chancellor

Cc:

1. Campus Director - Management Studies
2. Deans
3. HODs and faculty members of various Departments
4. Research Cell
5. COE Section
6. Registrar Section