Office of the Controller of Examinations

Ref. No.: JISU/EXAM/OUT/04-2025/014   Date: 04-04-2025

NOTICE

It is hereby notified to all regular and backlog **Diploma, UG, PG & Ph.D. Course Work Examination Even Semester** students that the examination form fill-up portal is now active. The concerned students, *whose ABC IDs have been ported*, are required to fill up the online examination form for the forthcoming End Term Examinations – Even 2024-25 within **24-04-2025**. *No requests for extension of this date will be entertained.*

The link for the examination form fill-up is: https://www.jisexam.org/ExamSystemNew/forms/frmlogin.aspx

User Id: University Student Id   **Password:** University Student Id (if not changed by the student)

The Examination fee is

1.	₹1500	For all regular candidates
2.	₹400 per paper	For all Ph.D. Course Work candidates
3.	₹1300 per semester	For all backlog candidates

The online payment link is https://jisgroup.net/erp/Forms/frmStudentLoginJisu.aspx

Pre-examination steps to be followed by the candidates –

1. Submit your ABC Id data to Examination Cell (if not submitted)
2. Select the papers (through EMS portal)
3. Submit the Online Enrollment Form (through EMS portal)
4. HOD approval (to be provided by the dept. HoD)
5. Submit the Exam Application Form (through EMS portal)
6. Pay the exam fees (through the payment link provided above)
7. Download and print the Admit Card (from the EMS portal)

09/04/25

Dr. Sanghamitra Kundu
Controller of Examinations, JIS University

Controller of Examinations
JIS University
81, Nilgunj Road, Agarpara
Kolkata - 700 109

Copy to:
1. Hon'ble Vice Chancellor (for kind information)
2. All Directors, JIS University
3. All Deans, JIS University
4. Registrar Section, JIS University
5. All HODs, JIS University
6. Notice Board, JIS University
7. Accounts Section, JIS University
8. Software Team (For Website)
9. Office File